# **Instructions for Multi-Purpose Carts (11765, 11766, 11767 & 11768)**

## Step 1

Remove partially assembled cart from shipping container/box.

Box should contain the following items:

- 1. Partially assembled cart.
- 2. 4/caster wheels (2-brake & 2 non-brake) in brown box.
- 2/handles.
- 4. Cart cover (when the proper model number is requested).
- 5. 6, ½" stainless steel screws.

## Step 2 (CASTERS)

Insert the 4 casters, into the opening of the 4-way) fittings. Secure the casters with ½" screws that retain the casters from falling out. The fittings have a pre-drilled pilot hole (located in the inside of the fitting). YOU WILL NEED A PHILLIPS SCREW DRIVER OR A CORDLESS HAND DRILL TO TIGHTEN/SECURE THE ½" SCREW.

## Step 3 (CART COVER)

The cover will be added to the frame and secured with snaps and Velcro. The cover has snaps and Velcro on the front side (opening side). Secure the cover to the frame, this will prevent the cover from sliding off. The Velcro closure will allow the user to open and close easily.

# Step 4 (HANDLES)

The handles need to be secured after the cover is installed. The handles will be installed in the (4-way) and cross fittings) and secured with  $\frac{1}{2}$  screws.

IF THE ABOVE CARTS ARE SHIPPED KNOCKED DOWN, PLEASE SET-UP AS FOLLOWS:

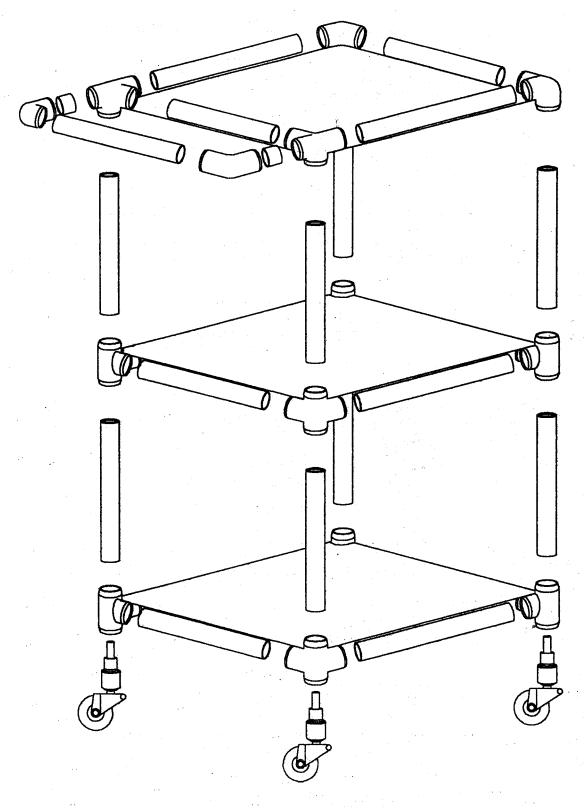
#### STEP 1A

INSERT THE TOP HALF OF THE CART INTO THE BOTTOM HALF (4-WAY FITTINGS ARE THE BOTTOM HALF, 4-WAY FITTINGS WILL CONNECT THE TWO SECTIONS). SECURE THE SECTIONS TOGETHER WITH ½" SCREWS/1 EACH PER VERTICAL POLE.

ONCE THE ABOVE IS DONE THEN PROCEED WITH STEPS 1-4.

SEE PHOTO ON BACKSIDE PAGE.







#### **CARE INSTRUCTIONS**

#### **PVC PIPING AND CASTERS**

Wipe down piping with non-abrasive cleanser. **DO NOT** use solvents. Restore luster with Johnson's Pledge or similar spray wax. If casters are used in wet environment, keep lubricated with white lithium paste or similar lubricant; remove hair and mop-thread build up.

## MESH FABRIC (SLING)

If laundering is required, use only **COLD** water in large machine, with regular detergent and one-cup bleach. Do not use softeners or solvents. Spin-dry only; machine heat will shrink mesh fabric. Hang damp fabric on frame and allow to air dry, returning to its original shape.

## **SOLID FABRIC (PRIVACY SKIRTS)**

Wipe down panels with sponge using solution of mild detergent, one-cup bleach, and three gallons water, **DO NOT** launder in machine. To keep vinyl flexible, without drying out and cracking, occasionally spray with furniture polish (e.g.Pledge) or vinyl formula (Armor All).

#### FOOTREST AND DROP ARMS

Remove soap build-up from sliding surface; with a soft bristle brush and soapy solution. Lubricate sliding mechanism with furniture spray wax to restore ease in movement.

When lifting drop-arm, use two hands, one at each end of the section. Lifting only at hand grip will put undue pressure against the sliding fitting.

### **SOFT SEAT**

Wipe with non-abrasive disinfectant wash. Avoid contact with sharp or rough surfaces.

**CAUTION: DO NOT** use chair if casters are rusted and fail to move easily or if cracks occur in fittings.

